



PUNJAB PUBLIC SERVICE COMMISSION
LDA Plaza, 7-Edgerton Road, Near Aiwan-e-Iqbal, Lahore.

GUIDELINES ON ELIGIBILITY CRITERIA

SUBJECT: RECRUITMENT TO TWO (02) POSTS OF ASSISTANT (BS-16) ON CONTRACT BASIS FOR A PERIOD OF THREE YEARS IN DIRECTORATE OF COMPUTERIZATION OF LAND TITLES & RECORDS (CLTR) OF COOPERATIVE HOUSING SOCIETIES COOPERATIVES DEPARTMENT.

QUALIFICATION:

- (i) Bachelor's degree from University recognized by the Higher Education Commission;
- (ii) Computer literate; and
- (iii) Proficient in ICT skills.

Note: The candidates, who qualify the written test, will be called for Proficiency test in MS Office.

AGE LIMIT:

Male Candidates: 18 to 25 + 05 Years = 30 years.

Female Candidates: 18 to 25 + 08 Years = 33 years.

CLOSING DATE: 22-12-2023

The following original documents are required for guidelines on eligibility criteria to the post of **ASSISTANT (BS-16)**.

1. Valid CNIC (It must not be expired on last day of applying online for the subject post).
2. Certificate of Matriculation/O-Level showing date of birth, obtained/total marks.
3. Original Certificate of Intermediate/A-level showing obtained /total marks.
4. Bachelor Degree including Detailed Marks Certificate showing Total and Obtained marks or percentage certificate issued by the Controller of Examination is required in case a candidate has degree with only CGPA as PPSC does not accept CGPA:-

Candidates who do not possess the above said qualification will not be eligible even they had qualified Written Test.

5. Domicile Certificate issued on or before the closing date.
6. Departmental Permission Certificate issued by the Appointing Authority in case of Government employee.
7. Disability Certificate (in case of Special Person) from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the closing date of submission of applications for the subject post.

ATTENTION:-

Candidates are directed to visit FAQs on PPSC Website if you have any query regarding alternate solution if they have lost any of their documents like Original Domicile and other queries.

WARNING:-

ALL THE CANDIDATES ARE STRICTLY WARNED THAT IN CASE OF CONCEALMENT OF ANY INFORMATION, THEY WILL NOT BE ALLOWED TO APPEAR IN THE INTERVIEW.

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